

Beginning Ceramics for Young Artists! Here's what you need to know:

Class meets: Monday evenings from 5:30–7:30 pm once per week for 8 weeks.

First class: March 2 (no class March 23)

Last class: April 27

Where: The Bray's Education and Research Facility Classroom 1. Parking is on the southwest corner of the building.

What is included with the cost of the class, which was paid at the time of registration:

- Throwing tools to use during the class session. There is no need to purchase tools.
- Clay
- A 2-hour class once per week for 8 weeks. Studio access is limited to class time.
- A shelf—approximately 13" x 20" x 30" (h x w x d)—for work-in-progress. Please clean off your shelf and remove any artwork from carts at the end of your last class, unless you are registered for a class in the upcoming session.
- Glazes and firing of work.

What to bring:

- Clothes that can get dirty, an apron and a towel.

What if you must miss a class? Most classes are flexible enough to occasionally miss a class. We cannot guarantee, however, that the instructor will have time to revisit content discussed in the missed class. If you know you will miss a class, email education@archiebray to let us know which class you are enrolled in, the date(s) you will miss and your name. We will forward it to your instructor if sent with enough advance notice to do so before class.

We don't recommend missing the first class. We cannot guarantee that the instructor will have the time to revisit content discussed in the missed class. Time is taken at the beginning of the first class to answer questions, help students settle into the flow of the studio, distribute materials and set a course for the session. Beyond the first class, students will find materials in a locker labeled with the student's name. Lockers are in the hallway. Staff is available through appointment—contact education@archiebray.org—or generally they are found Monday–Friday from 9 am–5 pm in the Education Facility. If you have questions about the studio, email education@archiebray.org.

Cancellations: If you are unable to attend the class, a refund, less an administrative fee of \$25 is *only* available if requested **no later than a week or seven days before your class**

Class Preparation List
Community Class Program

Eight-Week Session: March 2–April 30, 2020

begins, after which we cannot issue a refund. To obtain a refund, email education@archiebray.org your request. Our office manager will issue and mail you a check. Processing may take up to 6 weeks. Clay and tools are not refundable once opened.